

EMS Administrative Board Meeting
Aug. 12, 2013 @ 1:30pm
Flathead Emergency Communications Center

Members Present

Wayne Miller, MD
Chuck Curry
Bob Kun

Absent

Karen Lee
Jason Spring

Call to Order

Meeting was called to order by Dr. Miller at 1:31 pm.

Approval of Agenda

MOTION to approve agenda as received, Kun
SECOND, Curry; Approved

Approval of Minutes

MOTION to approve Minutes for May 20, 2013 with no revisions, Curry
SECOND, Kun; Approved

Citizen Comments – None

Report of Education Classes for FY 2013 – Granger presented a spreadsheet listing the classes taught or sponsored by the EMS Office for the FY 2013. It included the CEU Nights, Run Reviews at the hospital and in the Agencies, Transition Classes at all levels, Refresher Classes, EMT Class, Endorsement Classes, Instructor taught classes outside of our office, CPR Classes for Dispatchers, EMD Classes outside of the County, and Classes for EMD in our County. A total of 831 educational contacts were made in this fiscal year. Miller stated that this report and numbers will be shared with the Commissioners to assure them that the mil levy is being spent for its intended purpose.

Non Compliance Agency Update - Granger reported that all agencies appeared to be in compliance with the MOU condition that stated that “You agree to provide information needed to provide System Management, Quality Control and Medical Oversight when requested to the EMS Office. “

Kalispell has created a system that is assuring that they are reporting CPR data in a timely manner.

Whitefish was the second agency of concern. Granger reported that she had received one report for 2013, and is assuming there have been no other cases to report. Chief Kennelly

Others Present

Mary Granger
Lance Westgard
Linda Chambers
Justin Bartels
Darla Katzenmeyer
Thomas Kennelly

expressed concern that he had not known he was not compliant until he read it in the minutes. He expressed frustration that the study doesn't seem to have a finished date. Dr. Miller stated that the study would continue until the Manager and the Medical Director felt it was complete.

It was suggested by Dr. Miller that when the units report their monthly runs that they also will be required to report the number of Cardiac Arrests. That number then can be compared to the reports that we have received. Granger will send out an announcement to all agencies to add the CPR Data to the Run Volume Report. Agencies will be asked to report "none" if no CPR runs were recorded in that month.

Medical Director Report – Dr. Briles and Granger attended the State Medical Director Committee meeting in Bozeman on August 9. New protocols for the State were discussed and progress is moving them towards a final format to submit to the Board of Medical Examiners for final approval. Granger reported that there will be some significant changes in treatments allowed in the Pre-Hospital arena, especially at the level of the Advanced EMT. She could not give details, as these are just proposals at this point and not yet approved. The new protocols must be in place by January 1, 2014 to coincide with the EMS Rules and new EMS Levels of Care Providers. Dr. Briles was not present because a conflict in his work schedule.

2273 Cash Reserve - Granger reviewed that Spring made a recommendation at the last meeting to reduce the reserve amount held in the 2273 budget, (the money that is allocated to the Agencies), be reduced from 15% to 5%. No action could be taken because it was not on the agenda.

This recommendation was discussed. Granger conferred with Sandy Carlson in Finance and Carlson felt it would not be a problem. Curry did not feel that it may be so simple. He stated that the purpose of the reserve is to avoid deficit spending, which would then result in the County charging us interest. Finance would like Dr. Miller to explain to the Commissioners why you want to do this. Miller would like to have numbers for the next meeting to see how much money is involved.

MOTION: We support a 5% cash reserve in fund 2273 by Dr. Miller

SECOND: None given

ACTION: Motion to table until next meeting by Kun

SECOND by Curry; Approved

EMS Manager Report – Granger presented the list of Training Opportunities that are scheduled for the year. When the Transitions are completed we will be assured that our County Responders are compliant the state requirements for licensing. Granger also discussed further training that will be offered for the AEMT to bring them up to the new skill level. Completion of this training will be required before Dr. Briles will authorize them to practice at the AEMT level. Dr. Briles will help to introduce changes to the Paramedics and the EMS Office will introduce all the general changes to each of the agencies.

Granger reported concern that BYTE Savvy, our Pearson Vue testing site that offers the National Registry Exam, will not be offering this site anymore. This could have great impact by requiring students to travel to Missoula or another site for testing. Kris Long is looking into having FVCC become a testing site.

Granger will meet with the Smith Valley Fire Department Board of Trustees tonight to discuss responding to medical calls without any medically licensed responders and the liability that comes from that practice. A solution will be sought.

Miller, Kun, and Granger will meet on Monday to work further on the EMS Rules and Regulation revision.

Some adjustments were made with Sandy Carlson, Finance Director, to adjust the cost for residing in the 911 building. It was adjusted to 15% for EMS, 14% for FSA, 31% for OES, and 40% for 911. Curry express concern that these decisions were made regardless of the InterLocal Agreement. He questioned whether that could be done.

The name of the new director was announced, Elizabeth Brooks.

It was announced that Paul Schauble and Josiah Wallingford were no longer working as IT for 911 and replacements for them are being sought.

Other Business/Future Agenda Requests – The November meeting will be moved to Nov. 25 to avoid conflict with a training event.

Negotiation with Dr. Briles for his contract needs to be completed and ready to be signed by December and in place by Dec. 31, 2013.

Board Member Comments –

Next meeting scheduled for September 16, 2013

Meeting Adjourned 2:33pm

Mary Granger, Recorder